

Want to save on accountants fees?  
Want to learn how to stay on top of your accounts?  
Want to avoid headaches when doing your accounts?  
If you answer **YES** to any of these; this is for you!!



**Ideal for small to medium-sized businesses  
who wish to learn more about using MYOB**

**Course run as webinar – no time off, no  
traffic or parking to worry about.**

### **You will learn about how to use:**

**Our course is designed to cater for anyone starting out with MYOB**

**Concepts taught will be general to Accounting, Accounting Plus and Premier systems**

**The course is for three one hour sessions over three separate days**

Setup Company Information  
Sales & Purchase Entry  
Receiving & Making Payments  
The Bank—Receipts & Payments

Changing your preferences  
Invoice & Purchase Forms  
Disbursements & Other Receipts  
Simple Reports

#### **Date**

Course A – 3 day Morning Session – 16th, 17th, 18th February  
Course B – 3 day Afternoon Session – 16th, 17th, 18th February  
Course C – 3 day Morning Session – 23rd, 24th, 25th February  
Course D – 3 day Afternoon Session – 23rd, 24th, 25th February  
Course E – 3 day Morning Session – 16th, 17th, 18th March  
Course F – 3 day Afternoon Session – 16th, 17th, 18th March

#### **Time**

Course A – 11 am  
Course B – 1 pm  
Course C – 11am  
Course D – 1pm  
Course E – 11am  
Course F – 1pm

**Investment \$175 + GST for each course. Includes \$40 manual.**

**To register please e-mail : [darshana@patelpike.co.nz](mailto:darshana@patelpike.co.nz)**

### **About us:**

#### **Dave Winefield**

Alwin Partners Limited

35 years teacher, MYOB approved partner for last 14 years. An old-aged Geek

#### **Jatin Patel** B.Com, DBF, DCPA, CA

Over 15 years accounting experience, with a sizeable portfolio of clients across a broad range of industries. A certified MYOB trainer. Jatin is a skilled presenter who has trained more than 3000 business owners throughout Auckland, Northland and the Waikato to use MYOB successfully in the last 9 years. A Modern School Bean Counter.

Patel Pike & Associates Limited, P O Box 8620, Symonds Street, AUCKLAND  
Phone Darshana Parmar TODAY on (09)377 4238